Windsor Housing Authority - Town of Windsor

Regular Meeting – January 21, 2010

On the 21st day of January 2010 a regular meeting of the Housing Authority of the Town of Windsor, Colorado was held pursuant to the bylaws at 1027 Walnut Street, office of the Housing Authority. Members of the Housing Authority were present as follows:

JOHN MOORE, Chairman

RICK BOWERS

MICHAEL DAVIS

JON SLATER, Vice Chairman

BILL VOEGTLI

Also present: Kelly Mannon, recording secretary, and Sam Betters, Moofie Miller, Sharlet Lee and Bill Rumley from the HACOL management team.

Chairman Moore read the call of the minutes, which were ordered spread upon the members.

TO: JOHN MOORE
WILLIAM VOEGTLI
RICK BOWERS
JON SLATER
MIKE DAVIS

You and each of you are hereby notified that the Secretary has called a regular meeting of the Housing Authority of the Town of Windsor, Colorado at 7:30 a.m. on the 21st day of January 2010 at the Century III Clubhouse, 1027 Walnut Street, Windsor, Colorado for the purpose of attending such business that may come before the Board.

We the undersigned commissioners of the Windsor Housing Authority of the Town of Windsor, Colorado hereby accept service of the foregoing notice of the regular meeting, waiving any and all irregularities in such service and such notice and consent and agree that said commissioners met at the time and place mentioned for the purpose therein stated.

John Moore

Rick Bowers

William Voegtli

Mike Davis

Jon Slater

The meeting was called to order by Chairman Moore at 7:30 a.m. at the Century III Clubhouse.

Chairman Moore asked for the adoption of the agenda. A motion was made by Commissioner Voegtli to adopt the agenda which was seconded by Commissioner Bowers and approved unanimously.

There was no communication from the Tenants Association.

Chairman Moore asked for the adoption of the minutes of December 17, 2009. A motion was made by Commissioner Bowers to adopt the minutes. The motion was seconded by Commissioner Slater and unanimously approved.

The board reviewed the financial statements for January. Commissioner Slater made a motion to approve the financial statements.

Commission Bowers discussed the disaster plan that was started and not yet finished. He asked the management team if they had any plans that we could model our plan after. It was determined that we needed to continue with our plan and get it finalized and in writing. Commissioner Bowers also touched on the 2010 Census and the importance of all the residents in the complex to participate.

Bill Rumley of HACOL presented the board with a drawing of a proposed clubhouse addition. Commissioner Moore indicated he would see if this proposal could be presented under the grant but he felt it would not qualify.

Sharlet Lee from HACOL asked the board if the Housing Authority needed to invoice the Town of Windsor for the money the Town Board indicated that they would reimburse the Housing Authority for. The Board of Directors aked Sharlet Lee to invoice the Town of Windsor quarterly on behalf of the Windsor Housing Authority. Commissioner Slater will draft a letter to the Bank of Windsor to have Sharlet's signature placed on the Windsor Housing Authority account at the Bank of Colorado so she can do the accounting for The Housing Authority.

Commissioner Voegtli gave the Board an update on the renovation projects at Century III which are a part of the Weld County grant. He reported that the doors would all be installed by mid February and that the thresholds on the doors continued to be a problem. He also reported that the painting has been done on buildings 1-6 and that he will do a walk through with the gutter company before any payment will be issued to them. The roof repairs have all been done and he is getting bids on the dumpster bins. Commissioner Moore and Commissioner Voegtli will meet with Lenny from Weld County to submit invoices and will talk about the addition to the clubhouse at that time.

Sam Betters from HACOL indicated that they would get bids for a CNA for the Century III property.

Bill Rumley from HACOL informed the board that the past heating issues have been remedied and he thought it would be a good idea to solicit a contract for the boilers after the warranty period was up.

The Board of Directors will set up a special meeting to discuss a new affordable housing project in Windsor that the Housing Authority has been asked to participate in. This meeting will be called by the Chairman of the Board at a date to be determined and all Board members will be notified.

Commissioner Bowers made a motion authorizing the secretary to prepare any required resolution to reflect action taken by the Housing authority Board at this meeting and authorizing the Chairman to sign all such resolutions. This motion was seconded by Commissioner Voegtli and unanimously passed.

Meeting was adjourned at 9:30 am.