

## Windsor Housing Authority - Town of Windsor

### Regular Meeting – February 18, 2010

On the 18th day of February 2010 a regular meeting of the Housing Authority of the Town of Windsor, Colorado was held pursuant to the bylaws at 1027 Walnut Street, office of the Housing Authority. Members of the Housing Authority were present as follows:

JOHN MOORE, Chairman

RICK BOWERS

MICHAEL DAVIS

Also present: Kelly Mannon, recording secretary, Kirk Muhlenbruck, Maintenance Technician and Sam Betters, Sharlet Lee and Bill Rumley from the HACOL management team.

JON SLATER, Vice Chairman and BILL VOEGTLI were absent

Chairman Moore read the call of the minutes, which were ordered spread upon the members.

TO: JOHN MOORE  
WILLIAM VOEGTLI  
RICK BOWERS  
JON SLATER  
MIKE DAVIS

You and each of you are hereby notified that the Secretary has called a regular meeting of the Housing Authority of the Town of Windsor, Colorado at 7:30 a.m. on the 18th day of February 2010 at the Century III Clubhouse, 1027 Walnut Street, Windsor, Colorado for the purpose of attending such business that may come before the Board.

We the undersigned commissioners of the Windsor Housing Authority of the Town of Windsor, Colorado hereby accept service of the foregoing notice of the regular meeting, waiving any and all irregularities in such service and such notice and consent and agree that said commissioners met at the time and place mentioned for the purpose therein stated.

John Moore

Rick Bowers

William Voegtli

Mike Davis

Jon Slater

The meeting was called to order by Chairman Moore at 7:30 a.m. at the Century III Clubhouse.

Chairman Moore asked for the adoption of the agenda. A motion was made by Commissioner Bowers to adopt the agenda which was seconded by Commissioner Sais and approved unanimously.

There was no communication from the Tenants Association.

Chairman Moore asked for the adoption of the minutes of January 21, 2010. A motion was made by Commissioner Bowers to adopt the minutes. The motion was seconded by Commissioner Davis and unanimously approved.

The board reviewed the financial statements for February. Commissioner Davis made a motion to approve the financial statements with the addition of the Grant tracking to be added for March 2010. This motion was seconded by Commissioner Bowers and unanimously approved.

Joe Plummer from the Town of Windsor spoke to the Board about the Housing Needs Assessment Action Plan that needs to be in accordance with the grant from the Division of Housing. The Planning Dept. staff of the Town of Windsor will work on an outline and present it at the April Housing Authority meeting. Commissioner Bowers made a motion for the Windsor Housing Authority to work together with the staff of the Town of Windsor to put together an Action Plan that meets the Division of Housing needs and guidelines. This motion was seconded by Commissioner Davis and unanimously approved.

Bill Rumley of HACOL presented the board with bids from companies that can perform the needs assessment for the Century III Complex. He indicated that Realty Check was recommended by Rural Development and that they were also the most reasonable. A motion was made by Commissioner Davis to hire Realty Check to perform the Needs Assessment; this motion was seconded by Commissioner Bowers and unanimously approved.

Sharlet Lee from HACOL had several signature cards for the Windsor Housing Authority Board to sign, since all the signers were not present she was going to take them back to the bank and ask that the signers stop in at the bank to sign them. Sam Betters also indicated that he had not gotten a letter out to the attorneys and will report on this next month.

In the absence of Commissioner Voegtli, Commissioner Moore gave a report on the projects associated with the grant. He reported that Commissioner Voegtli would be doing walkthroughs with the gutter company to ensure that the gutters are completed properly. He also indicated that the painting of the buildings was on going and that we would be starting on the dumpster fencing soon.

Commissioner Bowers made a motion authorizing the secretary to prepare any required resolution to reflect action taken by the Housing authority Board at this meeting and authorizing the Chairman to sign all such resolutions. This motion was seconded by Commissioner Davis and was unanimously passed.

Meeting was adjourned at 9:00 am.