

Windsor Housing Authority - Town of Windsor

Regular Meeting – May 21, 2009

On the 21st day of May 2009 a regular meeting of the Housing Authority of the Town of Windsor, Colorado was held pursuant to the bylaws at 1027 Walnut Street, office of the Housing Authority. Members of the Housing Authority were present as follows:

WILLIAM VOEGTLI

JOHN MOORE, Chairman

RICK BOWERS

MICHAEL DAVIS

JON SLATER, Vice Chairman

Also present: Kelly Mannon, Director/Secretary and Joe Plummer, Town of Windsor.

Chairman Moore presided. The Chairman read the call of the minutes, which were ordered spread upon the members.

TO: JOHN MOORE
WILLIAM VOEGTLI
RICK BOWERS
JON SLATER
MIKE DAVIS

You and each of you are hereby notified that the Secretary has called a regular meeting of the Housing Authority of the Town of Windsor, Colorado at 7:30 a.m. on the 21st day of May, 2009 at the Century III Clubhouse, 1027 Walnut Street, Windsor, Colorado for the purpose of attending such business that may come before the Board.

We the undersigned commissioners of the Windsor Housing Authority of the Town of Windsor, Colorado hereby accept service of the foregoing notice of the regular meeting, waiving any and all irregularities in such service and such notice and consent and agree that said commissioners met at the time and place mentioned for the purpose therein stated.

John Moore

Rick Bowers

William Voegtli

Mike Davis

Jon Slater

The meeting was called to order by Chairman Moore at 7:30 a.m. at the Century III Clubhouse.

Chairman Moore asked for the adoption of the agenda. A motion was made by Commissioner Bowers to adopt the agenda which was seconded by Commissioner Slater and approved unanimously.

There was no communication from the residents.

Chairman Moore asked for the adoption of the minutes of April 23, 2009. A motion was made by Commissioner Slater to adopt the minutes. The motion was seconded by Commissioner Bowers and unanimously approved.

The board reviewed the financial statements for March and the bills to pay for April. Commissioner Bowers made a motion to approve the financial statements and the April bills to pay with the suggestion that we send out an RFP for auditors for next year. The motion was seconded by Commissioner Slater and approved unanimously.

Commissioner Bowers let the board know that the Work Force Housing Board had recommended to the Town Board that they disband now that their mission was complete and that the Housing Authority will be taking on a new role.

Commissioner John Moore reported to the board that Brunner's have 8 buildings done and will have the remainder done by the end of June. Commissioner Voegtli stated that he thought that we should get rid of the old vents for the boilers since they were no longer needed. With some discussion the board felt that it was something that they could get a bid on in the future. Commissioner Voegtli let the board know that the windows were still on track for being done by the end of May.

Commissioner John Moore reported that he is still in contact with the insurance company about the trees and that the Town Forester will do a report on the condition of the trees at Century III.

Commissioner Moore also reported that all the penalties for our water meters have been removed by the Town of Windsor, so we should notice a difference in the water bills this summer.

Commissioner Bowers let the board know that the emergency preparedness plan that the residents are working is still going well and that the Red Cross is still very much a part of the organization of this process.

Director Kelly Mannon will get an employee evaluation to the board for her evaluation that will be done in June. The Board also gave their approval of Kelly completing Kirks evaluation with Board approval.

The Auditor Rose Melville gave a presentation of the audit to the Board, a motion was made to approve the audit by Commissioner Bowers which was seconded by Commissioner Davis and approved unanimously.

Joe Plummer from the Town of Windsor and also a representative for the Work Force Housing Board spoke to the board about a list of items that the Housing Authority needed to accomplish which included organizational criteria, Management criteria, Programming staffing, Updating our Charter and Goals, Mission Statement, implementation of housing needs assessment and preparing a Strategic Housing Plan as required by the State. He also indicated that a June 8th Joint work session will be set up between the Town Board and the Housing Authority Board. Commissioner Moore will head up the discussion at this meeting and Commissioner Slater will provide a power point presentation.

Commissioner Slater made a motion to adjourn which was seconded by Commissioner Bowers and approved unanimously. The meeting was adjourned until the next regular meeting or a special meeting is called by the Chairman.

Meeting was adjourned at 10:15 am.