

Windsor Housing Authority - Town of Windsor

Regular Meeting – March 19, 2009

On the 19th day of March 2009 a regular meeting of the Housing Authority of the Town of Windsor, Colorado was held pursuant to the bylaws at 1027 Walnut Street, office of the Housing Authority. Members of the Housing Authority were present as follows:

WILLIAM VOEGTLI

JOHN MOORE, Chairman

RICK BOWERS

MICHAEL DAVIS

Also present: Kelly Mannon, Director/Secretary

JON SLATER, Vice Chairman was absent

Chairman Moore presided. The Chairman read the call of the minutes, which were ordered spread upon the members.

TO: JOHN MOORE
WILLIAM VOEGTLI
RICK BOWERS
JON SLATER
MIKE DAVIS

You and each of you are hereby notified that the Secretary has called a regular meeting of the Housing Authority of the Town of Windsor, Colorado at 7:30 a.m. on the 19th day of March, 2009 at the Century III Clubhouse, 1027 Walnut Street, Windsor, Colorado for the purpose of attending such business that may come before the Board.

We the undersigned commissioners of the Windsor Housing Authority of the Town of Windsor, Colorado hereby accept service of the foregoing notice of the regular meeting, waiving any and all irregularities in such service and such notice and consent and agree that said commissioners met at the time and place mentioned for the purpose therein stated.

John Moore

Rick Bowers

William Voegtli

Mike Davis

Jon Slater

The meeting was called to order by Chairman Moore at 7:30 a.m. at the Century III Clubhouse.

Chairman Moore asked for the adoption of the agenda. A motion was made by Commissioner Voegtli to adopt the agenda which was seconded by Commissioner Bowers and approved unanimously.

Residents Communication was presented by Virginia Martinez and asked that the Complex work on a disaster plan. Commissioner Bowers suggested that the Red Cross be involved and offered to make the contact and schedule a meeting with the residents.

Chairman Moore asked for the adoption of the minutes of February 19, 2009. A motion was made by Commissioner Bowers to adopt the minutes. The motion was seconded by Commissioner Davis and unanimously approved.

The board reviewed the financial statements for February and the bills to pay for March. Commissioner Voegtli made a motion to approve the financial statements and the March bills to pay the motion was seconded by Commissioner Bowers and approved unanimously.

Rick Bowers gave the report from the Work Force Housing Committee and gave a report on the Housing Study and reported that the Town of Windsor would like to invite the Housing Authority to a work session regarding the study.

Commissioner John Moore reported to the board that the boilers will be started today and that it should take about a week to do each building. Commissioner Voegtli let the board know that the windows will also be starting soon and that we will have to cash in a certificate of deposit early in order to pay some of the invoices that will be be forth coming.

The board discussed the need of the part time maintenance person and decided that this person was no longer needed and that a painter needed to be hired to do the painting of the new window installations. The board gave

Director Kelly Mannon authorization to place an ad for the painter position and give notice to the part time employee. This motion was made by Commissioner Voegtli and seconded by Commissioner Bowers and unanimously approved.

The board reviewed lawn care bids from D Lawn Service and Kirk Muhlenbruck. The contract for the following season was awarded to D Lawn Service at a cost of \$1350.00 per month which was the lowest bid.

Director Kelly Mannon went through the Rural Development Compliance Audit with the the Board and was instructed to reply to the audit by the required April 30th time frame.

The meeting was adjourned until the next regular meeting or a special meeting is called by the Chairman.

Meeting was adjourned at 10 a.m.